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No. 12

HEALTH AND MUNICIPAL ADMINISTRATION SECRETARIAT

Notification No. HMA 140 *CGE* 75 *dated 23rd February* 1976

G.S.R. 74—

In exercise of the powers conferred by Section 64 of the Wat revention and Control of Pollution) Act, 1974, (Central Act 1974), the Governor of Karnataka hereby makes the followin les namely :—

CHAPTER I

PRELIMINARY

Short title and Commencement :—(1) These rules may be calle e Karnataka State Board for the prevention and Control ater Pollution (Procedure for Transaction of Business) and th ater (Prevention and Control of Pollution) Rules, 1976.

(2) They shall come into force at once.

Definitions :—In these rules, unlesse the context otherwi quires :—

(*a*) " Act " means of water (Prevention and Control Pollution) Act, 1974 (Central Act 6 of 1974) '

(*b*) ' Government ' means the Government of the State Karnataka ;

(c) 'Chairman' means the Chairman of the State Board;
(d) 'Member' means the Member of the State Board and includes the Chairman thereof;
(e) 'Member-Secretary' means the Member-Secretary of State Board;
(f) 'Meeting' means Meeting of the State Board;
(g) 'Section' means a Section of the Act;
(h) 'State' means the State of Karnataka;
(i) 'Government Servant' means a person in the Employment of Government;
(j) 'Committee' means the Committee appointed under Section 9 of the Act;
(k) 'State Board' means Karnataka State Board of Pervention and Control of Water Pollution;
(l) 'State Board Laboratory' means a Laboratory establishment or recognised as such under sub-section (2) of Section 17;
(m) 'State Water Laboratory' means a Laboratory established or specified as such under Sub-section (1) of Section 52;
(n) 'Form' means a form set out in Schedule I;
(o) 'Schedule' means a schedule appended to these rules
(p) 'Year' means the financial year Commencing on th the first day of April.

3. *Notice of Meetings*:—(1) Meetings of the State Board shal ordinarily be held at Bangalore on such dates as may be fixe by the Chairman.

(2) The Chairman shall upon the request of not less than members of the State Board or Upon a direction of the Stat Government call a special meeting of the State Board;

(3) Seven clear days notice of an ordinary meeting an three clear days' notice of a Special Meeting specifying the tim and the place at which such Meeting is to be held and the busine to be transacted thereat shall be given by the Member-Secretar to the Members;

(4) Notice of a Meeting may be given to the Members b delivering the same by messenger or sending it by registered po to his last known place of residence or business or in such othe manner as the Chairman may in the circumstances of the cas thinks fit.

(5) No member shall be entitled to bring forward for th consideration of the Meeting any matter of which he has not

given five clear days' notice to the Member-Secretary unless the Chairman in his discretion permits him to do so.

(6) The State Board may adjourn from day to day or any particular day, and no fresh notice shall be required for any adjourned Meeting.

(7) No proceeding shall be invalidated merely on the ground that the provision of this rule relating to the notice is not strictly complied with.

4. *Presiding officer* :—Every Meeting shall be presided over by the Chairman or in his absence ; by a Chairman for the meeting to be elected by Members present from among themselves.

5. *All Questions to be Decided by a Majority* :—

(i) All questionsat a meeting shall be decided by a majority of votes of members present, and voting shall be by raising hands in favour of the proposal ;

(ii) In case of an equality of votes, the Presiding Officer shall have a second or casting vote ;

6. *Quorum* :—

(1) Six members shall form the quorum for any meeting.

(2) If at any time fixed for any Meeting or during the course of any meeting a quorum is not present, the Presiding Officer shall adjourn the meeting and if a quorum is not present on the expiration of fifteen minutes from such adjournment the Presiding Officer shall adjourn the meeting to such hour on the following or on some other future date as he may fix.

(3) No quorum shall be necessary to the adjourned meeting ;

(4) No matter which had not been on the Agenda of the original meeting shall be discussed at such adjourned meeting.

(5) No fresh notice shall be required for the adjourned meeting.

7. *Disposal of Business by Circulation* :—Any proposal on which the decision of the State Board is urgently required may be circulated to the members and if approved by not less than two-thirds of the total number of members of the State Board, may be deemed to have been passedas a resolution at a meeting of the State Board duly convened. Such decision shall be placed before the next meeting of the State Board for information.

8. *Minutes* :—

(1) Record shall be kept of the names of members who attend the meeting and of the proceedings at the meeting in a book to be maintained for that purpose by the Member-Secretary.

(2) The minutes of the previous meeting shall be read at the beginning of the every succeeding meetting and shall be confirmed and signed by the presiding officer at such meeting.

(3) The proceedings shall be open to inspection by any Member at the office of the State Board during office hours.

(4) Powers of the presiding authority to correct errors or make alterations in the minutes. The Presiding Authority shall have the powers to correct any obvious errors and to make drafting alterations in the minutes of the meeting provided that such corrections or alterations do not change the sense of the decision taken at the meeting.

9. *Maintiainng Order at Meeting* :—The Presiding Officer shall preserve order at a meeting.

10. *Business to be Transacted at Meeting* :—

Except with the permission of the Presiding Officer, no business which is not entered in the Agenda or of which notice has not been given by a member under sub-rule (5) of rule 3 shall be transacted at any Meeting.

11. *Order of Business* :—

(1) At any meeting business shall be transacted in the order in which it is entered in the Agenda.

(2) Either at the beginning of the meeting or after the conclusion of the debate on a motion during the meeting the Presiding Officer or a member may suggest a change in the order of business as entered in the Agenda and if the Meeting agrees, such change shall take place.

12. *Procedure for Transaction of Business of Committees constituted by the Board* :—

(1) The time and place of the Meetings of Committees constituted by the State Board under sub-section (1) of Section 9 shall be specified by the Chairman.

(2) The quorum for a Meeting of a Committee constituted under sub-section (1) of Section 9 shall be one half of the total members of the Committee.

(3) *Subject to Sub-Rule* (1) and sub-rule (2) the meeting of any of the Committees constituted under sub-section (1) of Section 9 shall as far as may be governed by the Rules applicable to the meetings of the State Board.

13. *Creation of Posts, Salaries and Allowances of Members of the State Board* :—

(1) The State Board shall obtain sanction of Government for all posts to be created by it;

(2) The salaries, allowances and other conditions of service of the Chairman (whether he is an official or a non-official) and the Member-Secretary shall be as fixed by Government.

(3) The Non-official members of the State Board shall be paid sitting fees at Rs. 50 per day whether they are residing in Bangalore or not.

14. *Terms and Conditions of Service of Members of the State Board*

The Non-official members of the State Board resident in Bangalore shall be paid a sitting fee of Rs. 50 per day for each day of the actual meetings of the State Board regardless of whether they are resident in Bangalore or not.

CHAPTER 2

POWERS AND DUTIES OF THE CHAIRMAN AND MEMBER SECRETATY AND APPOINTMENT OF OFFICERS AND EMPLOYEES

15. *Power and duties of the Chairman* :—(1) The Chairman shall have overall control over the day-today activities of theState Board.

(2) (i) The Chairman and Member-Secretary may undertake tours within the State for carrying out the functions of the State Board provided the State Government (Commissioner and Secretary, Health and Municipal Administration Department) and the State Board are kept informed of the tours.

(ii) The Chairman and Member-Secretary may with the general approval of the State Board undertake tours within India, whenever occasioned in the interest of the State Board Work.

(3) Subject to rules, if any made under sub-section (3) of Section 12, the Chairman, shall have full powers in matters of promotion, confirmation, transfer and termination of services of the employees of the Board.

(4) The Chairman shall exercise all such powers as are delegated to Major Head of the State Government Department in the Public Works Department. In other cases, where powers are not specifically delegated the sanction of Government shall be necessary.

16. *Powers and duties of the Member-Secretary* :—The Member Secretary shall be subordinate to the Chairman and shall subject to

the control of the Chairman exercise the subject to following powers namely :—

(1) The Member–Secretary shall be in charge of all the confidential papers of the State Board and shall be responsible for preserving them.

(2) The Member–Secretary shall produce such papers whenever so directed by the Chairman or by the State Board

(3)The Member-Secretary shall make available to any member of the State Board for his perusal, any record of the State Board.

(4) The Member-Secretary shall be entitlted to call for the services of any officer or employee of the State Board and files, papers and documents for study from any Department of the State Board as also to carry out inspection of any Department at any time including checking of accounts, vouchers, bills and other records and stores pertaining to the State Board or regional offices thereunder.

(5) The Member-Secretary shall make all arrangements for holding meeting of the State Board and meetings of the Committees constituted by the State Board.

(6) All orders or Instructions to be issued by the State Board shall be over the signature of the Member-Secretary or of any other officer authorised in this behalf by the Chairman

(7) The Member-Secretary shall exercise all such power as are delegated to Minor head of State Government Departmen in the Public Works Department.

(8) The Member-Secretary shall write and maintai confidential reports of Class II and Class III officials of th State Board and shall get them counter-signed by the Chairma

(9) The Member-Secretary shall exercise such other powe and perform such other functions as may be delegated to hi from time to time either by the State Board or by the Chairma

17. *Leave :—*

(1) The power to grant leave to the Chairman or t Member-Secretary shall vest with the State Government.

(2) The Member-Secretary shall be entitled to such lea as is permissible to class I Officer of the Government.

Provided that the Chairman shall be the authority to gra casual leave to the Member-Secretary.

18. *Manner and purpose of Association of persons with State Board* :—(1) The State Board may invite any person, whose assistance or advice it considers useful to obtain in performing any of its functions, to participate in the deliberations of any of its meetings.

(2) Such person associated with the Board under sub-rule, he shall be entitled to get an allowance of *rupees fifty per day* for each day of actual meeting of the State Board with which h e is so associated regardless of the place of his residence.

CHAPTER 4

BUDGET OF THE STATE BOARD

19. *Form of budget estimates* :—

(1) The Budget in respect of the year next ensuing showing the estimated receipts and expenditure of the State Board shall be prepared in forms I, II, III and IV and submitted to the State Government.

(2) The estimated receipts and expenditure shall be accompanied by the revised budget estimates for the current year.

(3) The budget shall, as far as may be, based on the account heads specified in Schedule II.

20. *Submission of budget estimates to the State Board* :—

(1) The budget estimates as compiled in accordance with rule 19 shall be placed by the Member-Secretary before the State Board by the 5th October each year for approv al.

(2) After approval of the Budget estimates by the State Board, two copies of the final budget proposals incorporating therein such modifications as have been decided upon by the State Board shall be submitted to the State Gov ernment by the 15th October each year.

21. *Estimates of Establishment expenditure and fixed recurring charges* :—

(1) The estimates of expenditure on fixed establishment as well as fixed monthly recurring charges on account of rent,

allowances, etc., shall provide for the gross sanctioned pay without deductions of any kind.

(2) To the estimates referred to in sub-rule (1) shall be added a suitable povision for leave salary based on past experience with due regard to the intention of the members of the staff in regard to leave as far as the same can be ascertained.

(3) If experience indicates that the total estimate for fixed charges referred to in sub-rule (1) and (2) is not likely to be fully utilised, a suitable lump deduction shall be made from the total amount estimated.

22. *Re-appropriations and emergent expenditure* :—

No expenditure which is not covered by a provision in the sanctioned budget estimates, or which is likely to be in excess over the amount provided under any head, shall be incurred by the State Board without provision being made by re-appropriation from some other head under which saving are firmly established and available.

23. *Power to incur expenditure* :—

The State Board shall incur expenditure out of the funds received by it in accordance with the instructions laid down under the General Financial Rules of the State Government and other instructions issued by that Government from time to time.

24 *Operation of Fund of the State Board* :—

The fund of the State Board shall be operated by the Member-Secretary of the State Board or in his absence by any officer of the State Board who may, subject to the approval of the State Government, be so empowered by the State Board.

25. *Saving* :—

Nothing in this chapter shall apply to a budget already finalised before the commencement of these rules.

CHAPTER 5

Annual Report of the State Board

26. *Form of annual report* :—

The annual report in respect of the year last ended giving a true and full account of the activities of the State Board during the previous financial year shall contain the particulars specified in the Schedule III and shall be submitted to the State Government by the 15th of May each year.

Form of annual statement of accounts of the State Board:—
The annual statement of accounts of the State Board shal
e in form V to IX.

CHAPTER 7

Report of State Board Analysis

Form of report of State Board Analyst:—
When a sample of any water, sewage or trade effluent ha
een sent for analysis to a laboratory established or recognise
y the State Board, the State Board analyst appointed unde
ub-section (3) of Section 53 shall Analyse the sample and submit
o the State Board a report in triplicate in Form X of the Result
f such analysis.

CHAPTER 8

State Water Laboratory

29. *Functions of the State Water Laboratory.*—The State Wate
aboratory shall cause to be analysed and samples of water
ewage or trade effluent received by it from any officer authorise
y the State Board for the purpose, andthe findings shall be recordec
n triplicate in Form XI.

30. *Fees for Report.*—The fees for each such report shall b
uch as may be notified by the State Government from time t
ime.

CHAPTER 9

Powers and Functions of the State Board to collect Samples.

31. *Power to take samples.*—(1) The State Board, or an
fficer empowered by it in this behalf shall have power to tak
or the purpose of analysis samples of water from any stream o
ell or samples of sewage or trade effluent which is passin
rom any plant or vessel or from over any place into any suc
tream or well in any part of the State.

(2) Notice of intention to have sample analysed shall be made in form XII.

32. *Application for consent.*—An application for obtaining the consent of the State Board for briging into use any new or altered outlet for the discharge of sewage or trade effluent into a stream or well or begin to make any new discharge or sewage or trade effluent into a stream or well under Section 25, or for continuing an existing discharge of sewage or trade effluent into a stream or well under Section 26 shall be made to the State Board in Form XIII.

33. *Procedure for making inquiry into application for consent.*—(1) On receipt of an application for consent under Section 25 or Section 26, the State Board may depute any of its officers, accompanied by as many assistants as may be necessary, to visit the premises of the applicant, to which such application relates, for the purpose of verifying the correctness or otherwise of the particulars furnished in the application or of obtaining such further particulars or information as such officer may, consider necessary. Such officer may, for that purpose, inspect any place where water or sewage or trade effluent is discharged by the applicant, or treatment plants, purification works or disposal systems of the applicant and may require the applicant to furnish to him any plans, specifications and other data relatig to such treatment plants, purification works or disposal systems or any part thereof, that he considers necessary.

(2) Such officer shall before visiting any premises of the applicant for the purposes of inspection under sub-rule (1) above, give notice to the applicant of his intention to do so in Form XIV. The applicant shall furnish to such officer all facilities that such officer may legitimately require for the purpose.

(3) An Officer of the State Board may, before or after carrying out an inspection under sub-rule (1) above, require the applicant to furnish to him, orally or in writing such additional information or clarification, or to produce before him such documents, as he may consider necessary for the purpose of investigation of the application and may for that purpose summon the applicant or his authorisd agent to the office of the State Board.

By Order and in the name of the Governor of Karnataka,

M. N. SUBRAMANYAM,

Under Secretary to Government,
Health and Municipal Admn. Department.

Karnataka State Board for Prevention and Control of Water Poluition Detailed Budget Estimates for the year 19

ADMINISTRATION (*See* rule 19 Section 38 of Act)

(EXPENDITURE)

Head of Account	*Actuals for the past three years*			*Sanctioned estimate for the current year* 19	*Actuals of last six months i.e. year* 19–19	*Actuals six months current year* 19	*Revised estimate for the current year* 19	*Budget estimate for the next year* 19	*Variations between columns* 5 *an* 8	*Variations between columns* 8 *and* 9	*Explanation for Column 10 and*
	19	19	19								
1	2	3	4	5	6	7	8	9	10	11	12

FORM II

Karnataka State Board for the Prevention and Control of Water Pollution

ESTABLISHMENT (*See* Rule 19 and Section 38 of the Act)

Statement of details of provision proposed for pay of officers/Establishment for the year 19—19.

Name and Designation	*Reference to page of estimate form*	*Sanctioned Pay of the post*			*Amount of provision for the year at the rate in column* 3(c)	*Increment falling due within the year*			*Total provision for the year i.e. total of columns* 4 & 5 (c)
		Mini. Maxi-Actual pay of the person concerned due on 1*st April Next year*				*Date of increment* (a)	*Rate of increment* (b)	*Amount of increment* (c)	
		(a)	(b)	(c)					
1	2	3			4	5			6

Name and designation	Pay	Dearness Allowance	City Compensatory allowance	House rent allowance	Over-time allowance	Children Educational Allowance	Leave travel concession	Other Allowance	Total
1	2	3	4	5	6	7	8	9	10

FORM IV

Karnataka State Board for the Prevention and Control of Water Pollution

ABSTRACT OF NOMINAL ROLLS (*See* Rule 19 and Section 38 of the Act).

Actual sanctioned strength as on 31 March 19	Particulars of posts	Sanctioned Budget Grant 19 —19		Revised Estimates 19 —19		Budget Estimate 19 —19		Explanation for the differences between sanctioned Budget Grant, Revised Estimate and Budget Estimate
		No. of posts included	Pay and allowances	No. of posts included	Pay and allowances	No. of posts included	Pay and allowances	
1	2	3	4	5	6	7	8	9
	I Officers—							
	(a) Posts filled							
	(b) Posts vacant							
	Total I Officers							
	II Establishment—							
	(a) Posts filled							
	(b) Posts vacant							
	Total II Establishment							
	III Class IV—							
	(a) Posts filled							
	(b) Posts vacant							
	Total III Class IV							

Karnataka State Board for the Prevention and Control of Water Pollution

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED
(*See* Rule 27 and Section 39 of the Act).

Previous Year	*Receipts*	*Previous year*	*Pa*
1	2	3	
Opening Balance ..		1. Capital Expenditure ..	..
I. Grants received ..		(i) Works ..	..
(*a*) From Government		(ii) Fixed Assets ..	..
(*b*) From other agencies		(iii) Other Assets ..	..
II. Fees ..		(*a*) Laboratory Equipment ..	..
		(*b*) Vehicles ..	..
		(*c*) Furniture and Fixtures ..	..
		(*d*) Scientific Instruments and Office Appliances ..	..
		(*e*) Tools and Plant ..	..
		2. Revenue Expenditure ..	..
III. Fines and Forfeitures ..		(A) Administrative ..	..
		(i) Pay of Officers ..	..
		(ii) Pay of Establishment ..	..
IV. Interest on investments ..		(iii) Allowances and Honoraria ..	..
		(iv) Leave Salary and Pension Contributions	
V. Miscellaneous Receipts ..		(v) Contigent Expenditure ..	..
		Deduct Recoveries ..	..
VI. Miscellaneous Advances			
VII. Deposits ..		(B) (i) Board Laboratory ..	..
		(ii) Charges to be paid to the state Water Laboratory ..	..
		(C) Running and Maintenance of vehicles	..
		(D) Maintenance and Repairs—	
		(i) Buildings and land Drainage including rents if any ..	..
		(ii) Works ..	..
		(iii) Furniture and Fixtures ..	..
		(iv) Scientific Instruments and Office Appliances ..	..
		(v) Tools and Plants ..	..
		(vi) Temporary works (including Maintenance and repairs) ..	..
		(E) Fees to Consultants and Specialists	..
		(F) Law charges ..	..
		(G) Miscellaneous ..	..
		(H) Fees for Audit ..	..
		3. Purchase ..	..
		4. Miscellaneous ..	..
		5. Advances ..	..
		6. Deposits ..	..
		Closing Balance ..	..
Total ..		Total	..

Accounts Officer. *Member-Secretary.* *Chairman.*

Karnataka State Board for the Prevention and Control of Water Pollution

ANNUAL STATEMENT OF ACCOUNT (*See* Rule 27 Section 39 (2) of the Act

Income and Expenditure Account for the year ended 31st March 19 .

Previous year Expenditure	*Details*	*Total of sub-head*	*Total major-head*	*Previous year*	*Income details*	*Total of sub-head*	*Total o major-f head*
1	2	3	4	5	6	7	8
Rs.		Rs.	Rs.	Rs.		Rs.	Rs.
				By			
Revenue Expenditure				(I) *Grants Received.*—			
(A) Administrative.—				(*a*) From Government			
(i) Pay of Officers	..			(*b*) From other agencies			
(ii) Pay of establishment	..			Total			
(iii) Allowances & Honoraria	..						
(iv) Leave salary and Pension Contributions							
(v) Board's Contribution to the staff Provident Fund	..			*Less.*—			
				Amount utilised for Capital expenditure			
(vi) Contingent expenditure Deduct Recoveries	..			Net grant available for Reven expenditure			
B) Running expenses of Laboratories.—				(II) Fees.—			
(i) Main Laboratory	..			(III) Service Rental charges			
(ii) Payments to be made to State Water Laboratory	..			(IV) Fines and Forfeitures			
				(V) Interest on investments			
C) Running and Maintenance of Vehicles	..			(VI) Miscellaneous Receipts			

1	2	3	4	5
D) Maintenance and Repairs.—				(VII) Excess of expenditure over income ..
(i) Buildings and Land Drainage	..			
(ii) Works	..			
(iii) Furniture and Fixtures	..			
(iv) Scientific instruments and office appliances	..			
(v) Tools and plant	..			
E) Temporary works (including Maintenance and Repairs)	..			
F) Fees to Consultants and Specialists	..			
G) Law Charges	..			
H) Depreciation.—				
(i) Buildings	..			
(ii) Laboratory Equipment	..			
(iii) Vehicles	..			
(iv) Furniture and Fixtures	..			
(v) Scientific instruments and Office Appliances	..			
(vi) Tools and plants	..			
I) Miscellaneous.—				
(i) Write off of losses (as per details in the statement attached)	..			
(ii) Other miscellaneous expenditure	..			
J) Fees for Audit	..			
K) Excess of income over expenditure	..			
Total	..			

FORM VII

Karnataka State Board for the Prevention and Control of Water Pollution

ANNUAL STATEMENT OF ACCOUNTS (*See* Rule 27 and Section 39 of the Act).

Balance Sheet as at 31st March, 19

CAPITAL AND LIABILITIES				PROPERTY AND ASSETS		
Previous Year	*Details*	*Total of sub-head*	*Total of mator-head*	*Previous year*	*Details*	*Total of sub-head*
1	2	3	4	5	6	7
A.—Capital Fund.—				1. Works.—		
(i) Grants received from Govt. for Capital expenditure ..				(As per Form VIII)		
(*a*) Amount utilised upto 31st March 19—				2. Fixed Assets (as per Form IX)		
(*b*) Utilised balance on 31st March 19—				(*a*) Value of land provided by Gc (at Cost).		
(ii) Grant from other agencies for Capital expenditure ..				(*b*) Buildings.—		
(*a*) Amount utilised upto 31st March 19—				Balance as per last Balance sheet		
(*b*) Untilised balance on 31st March 19—				Addition during the year		
(iii) Value of land provided by Govt. (per contra) ..				Total		
B. Capital Receipts.—				*Less.*—		
C. (i) Deposits received for works from outside bodies.—				Depreciation during the year		
Deposits ..				Total ..		
Less Expenditure ..				3. Other Assets.—		
(ii) Other deposits ..				(As per Form IX)		
D. Amounts due—				(*a*) Laboratory Equipment as per Balance sheet-additions dt the year		
(i) Purchase ..				Total		
(ii) Others ..				*Less* :—Depreciation during the yea		
E. Excess of income over expenditure—				Total		

Ex. 1295

1	2	3	4	5	6	7
(i) Upto 31st March 19— ..				(b) Vehicles as per last balance sh		
(ii) *Add* for the year ..				Additions during the year		
(iii) *Deduct*—Excess of Expenditure over income ..				Total		
				Less Depreciation during the year		
				Total		
				(c) Furniture and Fixtures as per Balance sheet. Additions during the year		
				Total		
				Less Depreciation during the year		
				Total		
				(d) Scientific Instruments and Offic Appliances— As per last Balance Sheet Additions during the year		
				Total		
				(e) Tools and Plants— As per last Balance Sheet Additions during the year		
				Total		
				Less Depreciation during the year		

4. Sundry Debtors—	
(i) Amounts due from outside bodies for expenditure incurred—	
Expenditure	..
Less amount received	..
(ii) Other Sundry Debtors	..
5. Advances—	
(*a*) Miscellaneous Advances	..
(*b*) Other amount recoverable	..
Cash—	
(*a*) Notice/Short Term Deposits	..
(*b*) Cash at Bank	..
(*c*) Cash in Hand	..
(*d*) Cash in transit	..
Total	..

FORM VIII

Karnataka State Board for Prevention and Control of Water Pollution

ANNUAL STATEMENT OF ACCOUNTS

Expenditure on works as on 31st March 19 .

(Item I-Assets of the Balance Sheet) (*See* Rule 27 and Section 39 of the Act).

Sl. No.	*Name of Work*	*Up to 31st March 19*			*During the year 19*			*Up to 31st March 19*	
		Direct expenditure	*Overhead charges*	*Total expenditure*	*Direct expenditure*	*Overhead charges*	*Total expenditure*	*Direct expenditure*	*Overhead charges*
	Total ..								

Accounts Officer. *Member-Secretary.* *Chairman.*

FORM IX

Karnataka State Board for Prevention and Control of Water Pollution

ANNUAL STATEMENT OF ACCOUNTS. (*See* Rule 27 and Section 39 of the Act).

Fixed Assets as on 31st March, 19 (Item 2 Assets of the Balance Sheet).

Other Assets as on 31st March, 19 (Item 3 Assets of the Balance Sheet)

Sl. No.	*Particulars of Assets*	*Balance as on 31st March 19*	*Additions during the year*	*Total*	*Depreciation during the year*	*Sales or write off during the year*	*Balance as on 31st March 19*

FORM X

REPORT BY THE STATE BOARD ANALYST

(*See* rule 28 and Section 21 of the Act)

Report No. ——————————————.

Dated the .....19.....

I here by certify that I, (I) .....State Boar analyst duly appointed under sub-section (3) of sect on 53 of th Water (Prevention and Control of P. llution) Act, 1974 (6 of 1974 received on the (II).....day of.....19 .....fro (III).....a sample of .....for analysis. Th sample was in a condition fit for analysis reported below;

I further certify that I have analysed the aforementioned sampl on (IV).....and declare the result of the analysis to be a follows:—

(V).....

.....

The condition of the seals, fastening and container on receiv was as follows:—

.....

.....

Signed this—.....day of.....19....

(Signature)
State Board Analyst.

Address.....

.....

To

.....

.....

(I) Here write the full name of the State Board analyst.
(II) Here write the date of receipt of sample.
(III) Here write the name of the Board or person or body persons or officer from whom the sample was received.
(IV) Here write the date of anal sis.
(V) Here write the details of the analysis and refer to t method of analysis. If the space is not adequate t details may be given on a separate sheet of paper.

FORM XI

REPORT BY THE GOVERNMENT ANALYST

(*See* rule 29 and Section 22 (3) of the Act.

Report No.....

Dated the.....19.....

I hereby certify that I, (I) .....Government analyst duly appointed under sub-section (2) of section 53 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974) received on the (II).....day of .....19.....from (III), ...a sample of .....for analysis. The sample was in a condition fit for analysis reported below,

I further certify that I have analysed the a of rementioned sample on (IV)..... and declare the result of the analysis to be as follows :—

(V).....

.....

The condition of the seals, fastening and container on receipt was as follows :—

.....

.....

Signed this.....day of .....19.....

(Signature)

(Government Analyst)

Address.....

.....

To

.....

.....

(I) Here write the full name of the Government analyst.

(II) Here write the date of receipt of the sample.

(III) Here write the name of the Board or person or body of persons or officer from whom the sample was received.

(IV) Here write the date analysis.

(V) Here write details of the analysis and refer to the method of analysis If the space is not adequate the details may be given on a separate sheet of paper.

FORM XII

KARNATAKA STATE BOARD FOR PREVENTION AND CONTROL OF WATER POLLUTION

Notice of intention to have sample analysed

(*See* rule 31 (2) and Section 21(3) of the Act)

.....

.....

.....

Take notice that it is intended to have analysed the sample a water/sewage effluent/trade effluent which is being taken today the... .....day of.....19..... frain (I).....

Name and designation of the person who takes the sample.

(I) Here specify the stream, well, plant, vessel or place from where the sample is taken.

FORM XIII

(To be submitted in Triplicate)

Application For Consent for Discharge/Continuation of discharg Under section 25/26 of the Act.

(*see* rule 33(1))

From :

.....

.....

.....

.....

To

The Member-Secretary,

The Karnataka State Board for Prevention and Control of Water Pollution.

.....

.....Bangalore.....

Sir,

1, I/We hereby apply for CONSENT under Section 25/ Section 26 the water (Prevention and Control of Pollution) Act, 1974 (6 of 1974) to bring into use any new or altered outlet for the discharge of sewage/ Trade effluent or continue to make discharge of sewage/ Trade effluent from land/ premises owned by (I)..... for a period upto (2).....

(a) Sewage/ Sullage via drains/ outfall Sewers/ treatment works

(b) Trade effluent *via* drains/ outfall sewers/ treatment works.

(c) Solid wastes into (3)

(i) Stream...../River OR

(ii) On land for irrigation, bearing Survey No..... adjoining/at a distance of.....stream/River OR

(iii) Lake, Pond adjoining/at a distance of..... stream/River OR

(iv) Directly on land for open percolation into subterranian strata of Survey NO.....adjoining/ at a distance of.....stream/ River OR

(v) Tidal waters/ estuarine waters known as.....OR

(vi) Sea along/ off the shore known as.....

2. The Annexure, appendices, other particulars and plans in triplicate are attached here with.

3. I/We further declare that the information furnished in the Annexture appendiles, and plans is correct to the best of my/our knowledge.

4. I/We hereby submit that in case of change either of the point or the qrantity of discharge or its quality, a fresh application for CONSENT shall be made and until such CONSENT is granted no change shall be made.

5. I/ We hereby agree to submit to the State Board, an application for renewal of CONSENT one month in advance of the date of expiry of the consented period for outlet/ discharge. if to be continued thereafter,

6. G/ We undertake to furnish any other information within one month of its being called by the state Board.

Place :

Date :

Accompaniments :

Yours faithfully,

Signature.....

Name of applicant.....

Address or applicant..... .....

.....

Note : Strike out entries not relevant.

ANNEXURE TO FORM XIII

Outlet/ Discharge-Existi
New/Alter

Note : Any application knowingly giving incorrect information suppressing any information pertaining there to shall be liable to punished under the Act.

While filling this Annexture the Applicant not concerned with a of the items shall state "Not concerned" against the relevant one

1. Full Name of Applicant with address, ...
.....
(Tel No.....

Full name of land/ premises/ institute/ factory/ industry Local-body : with address.	.... (Tel No.....) (Telegraphic address)
Give revenue/ city survey number of land/ premises for which the application is made stating Dist, Taluka and village.	District..... Taluka..... Town..... Village..... City Survey No..... Area in Hectars.....
State month and year in which the land/ premises/ institute/ factory/ industry was actually put into commission or is proposed to be put into commission, or the month and year from which the local body is functioning.	
State the Civil/ Military/ Defence/ Industrial estate etc. under whose administrative jurisdiction the application's land/premises is situated.	Revenue District..... Corporation..... Municipality..... Village Panchayat..... Containment..... Defence Department..... Port Trust..... State Government..... Prohibited Area.....
a) State whether the land/ premises/factory/industry has been declared as prohibited area.	Yes/No
(b) If yes, state the name of the authority and furnish a certified copy of the order under which the area has been declared/as prohibited areas.	
Is the industry/Factory for which application is made closed on Sunday/ Holiday.	

8. State working Season per year for the Industry /Factory

Full year

From To
From To
From To
From To
.....every year.

9. (a) No. of workers attending the Factory,

Shift No. 1	Shift No. 2	Shift No. 3	General Shift
hrs.	hrs.	hrs.	hrs..

(b) No. of workers residing in the premises :—

10. (For local Bodies only) —
(a) Present Population.
(b) Population covered under regular sewerage facilities.
(c) Population covered by conservancy latrines.
(d) Population having septic tank/pit privy facilities.

11. (a) Give the list of raw materials such as metals, alloys, chemicals, oils, fuel, etc., used per month in Metric Tons :—

Metal and Alloy			Name Weight
Chemicals	Inorganic Organic	Dyes Pesticides	Name Weight
Oil and Grease			Name Weight
Fuels : (a) Wood			Name Weight
(b) Coal			Name Weight
(c) Oil			Name Weight
(d) Other			Name Weight

(b) **Manufacturing Process** .—(A brief description of the manufacturing process with details of raw materials chemicals used source of waste water along with how sheets of the processes may be given in a separate sheet.

(c) Give the list of Names of products and by-products manufactured per month in (M. T.).

Sr. No.	Name of Product in Qunty.	(M. T.) per month

(a) Source of water and its Analysis .— .....

(b) State daily quantity of water in litres utilised. .....

.....USES.....

Domestic Industrial Agriculture other.

13. (A) State the hourly maximum and daily maximum ntity of effluents arising from land/premises for which the lication is made: .....

	In Litres	
	Hourly Maximum	Daily Maximum
(a) Domestic		
(b) Industrial		
(c) Agriculture		
(d) Other use		
(e) Total quantity of effluent		

.....

(B) State how measurements of rate and quantity are carried out.

4. State wether storm water drains are kept separate from Industrial / Domestic effluent. Yes/No.

5. (a) Is domestic effluent allowed to get mixed in Industrial effluent ? Yes/No.

(b) If yes, state the ratio ..... Domestic/Industrial

6. (a) Describe if any treatment for industrial or domestic effluent or one for combined effluent is

If yes, state the process of treatment in brief (separately).	Yes/No.	
(b) Is the quality of effluent emanating either without or after treatment approved by any authority ?	Yes/No.	
(c) If approved, furnish the authority.	Two certified copies to be sent).	
(d) Is any effluent from any shop/shops toxic ? If so volume of this effluent.		

17. Is there any provision for disposal of :	Already made	Proposed to be made
(a) Domestic effluent in public underground sewer	Yes/No.	Yes/No.
(b) Industrial effluent in public underground sewer	Yes/No.	Yes/No.
(c) Give the name of public authority owning the sewer		

18. Is there any provision for disposal of .—	Already made	Proposed to be made
(a) Domestic effluent over land for irrigation.	Yes/No.	Yes/No.
(b) Industrial effluent over land for irrigation.	Yes/No.	Yes/No.
(c) Domestic effluent in the underground strata.	Yes/No.	Yes/No.
(d) State the area of land used for (a) above in hectares.		
(e) State the area of land used for (b) above in hectares.		

19. Give quantitative disposal of effluent in litres provided for

(i) Stream/River
(ii) On lands for irrigation.
(iii) On lands for percolation.
(iv) Lake/Pond.
(v) Tridal waters.
(vi) Estuarine waters.
(vii) Open Sea.

10 Final disposal of treated effluent into sea :—

	Already made	*Proposed to be made*
(1) Length of outfall into the sea.		
(2) Hydrographic survey details of sea at point of outfall depth, dreft socean current, salinity, ten perature and bottom condition, characteristics of the water at the disposal point like PH, electrical conductance at 25°C, Free Co_2, Ammonical Nitrogen, dissolved oxygen etc.,		

11. Is there any provision for equalising or holding lagoons for tanks to store the effluents during unfavourable stream or or tidal conditions.
(i) Domestic effluent.
(ii) Industrial effluent.
(iii) Combined effluent.

12. Is sufficient land available/ can be made available in case pumping effluent on lands have to be considered ? Yes/No.

13. (a) Give details of composition of Domestic/Indurtrial/Combined effluents in respect of the follow ng :—
(a) Give details of composition of Domestic/Industrial/

	Effluent before treatment			Effluent after treatment.		
	At Max. Dis	At Man. Dis	At Ave. Dis	At Max. Dis	At Min. Dis	At Ave. Dis
	1	2	3	4	5	6

(i) PH
(ii) Colour-units.
(iii) Tempeture °C
(iv) Suspended Solids
  (a) Total mg/l.
  (b) Fixed mg/l.
  (c) Volatile mg/l.
(v) Dissolved Solids
  (a) Total mg/l.
  (b) Fixed mg/l.
  (c) Volatile mg/l.
(vi) Total Volatile solids mg/l.
(vii) Ammonical Nitrogen mg/l.n.
(viii) Nitrates mg/l. N
(ix) Dissolved Oxygen mg/l.
(x) B O. D 5 days 20°C mg/l
(xi) C. O D. mg/l.
(xii) Oil and Greases mg/l.
(xiii) Chloride, mg/l (as Cr)
(xiv) Phosphates (P) mg/l.
(xv) Phenolic compounds mg/l. (as Phenc
(xvi) Cyanides (as CN), mg/l.
(xvii) Sulphides (as S), mg/l.
(xviii) Sulphates (as SO_4) Mg/c
(xix) Insecticides mg/l.
(xx) Total residual-Chlorine (as CI_2), mg/
(xxi) Flouride (as F) mg/l.
(xxii) Boron (as B), mg/l.
xxiii) Arsenic (as As), mg/l.
[xxiv) Barium (as Ba), mg/l.
(xxv) Percent Sodium.

(xxvi) Cadmium (as Cd), mg/l.
(xxvii) Copper (as Cu), mg/l.
(xxviii) Lead as (Pb), mg/l.
(xxix) Chromium
(a) as Cr mg/l.
(c) Hexa-Valency (as Cr) mg/l.
(xxx) Mercury (as Hg), mg/l.
(xxxi) Nickel (as Ni), mg/l.
(xxxii) Selenium (as Se), mg/l.
(xxxiii) Silver (as Ag), mg/l.
(xxxiv) Zinc (as Zn), mg/l.
(xxxv) Any other metals, mg/l.
(xxxvi) Calcium Chloroform Extracts.
(xxxvii) Pesticides mg/l.
(xxxviii) Caliform organisms.

(*I means litres*)

MPN per 100 ml (monthly average)

(xxxix) Biossay for Toxic constitutents. TL 50 (96 hours).
(xl) Electrical Conductance,
(xli) Alpha emitters mc/mlat 25°C Max.
(xlii) Beta emitters mc/ml (Max)

Note: a (i) Furnish a copy of the analysis report of representative samples carried out by a competent laboratory.
(ii) Methods of determination as approved by the Board will be followed for determination of above mentioned parameters.

b	Is the effluent toxic ?	Yes/No.
c	State if the industrial effluent is having	
(i)	Unpleasant smell	Yes/No.
(ii)	Irritating and/or harmful	Yes/No.
(iii)	Corrosive	Yes/No.
(iv)	With colour	Yes/No.
d	Is there any sudden change of temperature exceeding 10°C.	

24. (a) Are facilities available with the applicant for carrying out the following tests of the waste waters—

	Existing	Proposed
(i) Physical	(i) Yes/No.	Yes/No.
(ii) Chemical	(ii) Yes/No.	Yes/No.
(iii) Bacteriological	(iii) Yes/No.	Yes/No.
(iv) Toxicological	(iv) Yes/No.	Yes/no.

b If yes, give details of equipment.

.....

(To be furnished seperately)

.....

25. Is the/land premises etc for which application is made open.

	Highly polluting matter			
	Toxic Organic	in— Organic	Micro— Biological	
(a) Cooling Tanks				
(b) Mixing Tanks				
(c) Mixing ponds	Which contain—			
(d) Recirculation wells.				

26. State Details for solid wastes :

	Description	Quantity	Method of collection	Method of disposa
(i)	Seasonal wastes			
(ii)	Spillage			
(iii)	Rejected materials.			

27. (a) Total investment on the plant in the factory and the year of investment.

27. (b) The estimated Expenditure for implimenting the scheme to centre water pollution.

(c) Expenditure incurred to date and progress achieved (Physical) made treatment of effluents if any and the year/years of investments along with physical progress achieved the firm should give details of action taken to date and the expenditure incurred and the time required for the completion of the same.

(d) Further action that is being taken by the firm to contine water pollution.

Signature

Name & Address of the applicant on behalf of

Place ;

Name and

Address of

Date :

the firm

Accompaniments. (a) Site plan (Flow sheet of effluent)

premises, showing structures, water supply lines, storm, drain sewers for domestic effluents, for trade effluent, location of effluent treatment and its disposal and any other useful

EXPLANATORY NOTES FOR FILLING IN FORM XIII AND THE ANNEXURE.

The notes are given only for those items for which explanation is considered desirable. Other items are self expalanatory.

FORM XIII

(1) Here mention the name of owner of the land/premises if other than the applicant industry or factory, If the land/premises belong to the factory/industry, say 'self'

(2) Here mention the date up to which the consent is sought for

(3) Here mention the local name of the river/stream/tidal waters/sea ; as may be applicable.

ANNEXURE TO FORM XIII

Outlet–means the arrangement for discharge of the effluent for which the consent is sought for. Discharge–means the effluent going out of the outlet. Existing–means that which is in operation at the time of applying for the consent. Now–means that which will be brought into operation in future. Altered–means that which has been modified due to change in quantity and/or quality of discharge arrangements and/or point of discharge etc.,

Item 1 :—Here given the name of the person who is authorised by the Institution/Industry/Factory/Local Body etc,. to transact their legal business.

Item 2 :—Here give the registered name of the Institution/factory Industry etc., under which the business is carried out.

Item 5 :—Here state the concerned institution such as Karnataka State Industrial Development Corporation, Karnataka Industrial Area Development Board, etc., under whose administrative control the Factory/Industry etc., is set up.

Item 6 :—Applicable to only those areas which are prohibited areas, such as the ordinance Factories, Mint etc.,

-(a) State the method of measurement of hourly/daily maximum quantity of effluen s near by flow meters Venturi Meters, V notch sump measurements, or approximately estimated etc.,

-(a) If the effluent is treated, give separately the method of treatment and flow diagram of the treatment proces (b) Here, mention yes if any other authority such as the local body, Karnataka State Industrial Development Corporation or State Department has already approved the discharge of effluent, either with or without treatment, at the time of establishment of the factory/Industry.

-Here, give the quantity of effluent of different types such as domestic, industrial or mixed etc, proposed to be or is let into the stream/river, lands, lakes, sea etc, as may be applicable.

-(a) Analysis to be furnished shall cover as many parameters as are expected to be found, in the effluent. If some of the parameters are not expected to be found say not applicable, if some other parameters than those listed under the items are expected, the same may be mentioned at the end. The analysis shall be seperately furnished for domestic, Indus rial and combined effluents (b) Here toxicity means that which is established by bio-assay studies on fish, as per procedure given in the standard methods.

-This item is meant to cover such highly polluting substances which do not ordinarily find way in the effluents, but are required to be handled in the premises, and which may by accident, join the effluent in large quantities.

State Board for the Prevention and Control of Water Pollution

NOTICE OF INSPECTION

(See rule 33(3) Section 25/26 of the Act)

Chairman Member-Secretary

Shri Shri.....

.....

.....

No.....

Dated.....

.....

.....

.....

Take Notice that for the purpose of enquiry under section 25/26 th following officers of the State Board namely :—

(i) Shri .....

(ii) Shri .....

(iii) Shri .....

and the persons authorised by the Board to assist them shal inspect the

(a) Water Works

(b) Sewage Works

(c) Waste treatment Plant

(d) Factory

( ) Disposal system

(f) Any other parts thereof or pertaining therto unde management/control on date ( ).....

.....between.....hours wher all facilities requested by them for such inspection should be made available to them on the site. Take Notice that refusal or denial to

re stated demand made under the functions of the State Board l amount to obstruction punishable under section 42 of the Act.

By Order of the Board.

Copy to : Member Secretary.

1. .....

2. .....

3. .....

SCHEDULE II

BUDGET AND ACCOUNT HEADS ADMINISTRATION

Heads of Accounts (Expenditure)

See rule 19 and Section 38 of the Act

1 Salaries.
2 Wages
3 Travel Expenses
4 Office Expenses
  (a) Furniture
  (b) Postage
  (c) Office Machines/Equipment
  (d) Liveries
  (e) Hot and cold weather charges
  (f) Telephones
  (g) Electricity and Water charges
  (h) Stationery
  (i) Printing
  (j) Staff car and other vehicles
  (k) Other items.
5 Fee and Honoraria
6 Payment for professional and special services
7 Rents, Rates and Taxes/Royalty
8 Publications
9 Advertising. Sales and Publicity Expenses
10 Grants in aid/Contributions/Subsidies
11 Hospitality Expenses/Sumptuary Allowances etc.
12 Pensions/Gratuities
13 Write off/Losses
14 Suspenses
15 Expenses in connection with the setting up and maintenance of the Board Laboratory
16 Other charges (A residuary head, this will also include rewards and prizes)

Heads of Account (Receipts)

1. Payments by State Government
2 Fees
3 Fines and other receipts

State Board for Prevention and Control of Water Pollution

ANNUAL REPORT FOR THE FINANCIAL YEAR APRIL 19 to MARCH 19,

See Rule 16

1 Introductory

2 Constitution of the State Board including changes therein

3 Constitution of the Committees by State Board and meeting of the Committees constitute by it

4 Meeting of the State Board

5 Activities of the State Board including the various functions performed under Section 17 of the Act

6 Prosecutions launched and convictions secured

7 Finance and Accounts of the State Board

8 Visits to the State Board by experts, important persons etc

9 Any other important matter dealt with by the State Board.